



RESEARCH AND ADVOCACY OFFICER

JOB DESCRIPTION

Position title

Research & Advocacy Officer

Term of employment

Permanent/ Full-time

Responsible to

Programme Manager

Overview of the organization

Established in 2004, the Alliance for Reproductive Health Rights (ARHR) is a network of Ghanaian Non-Governmental Organizations (NGOs) promoting a rights-based approach to health. It is a women, children and adolescents' health advocacy group that advocates for health systems strengthening and financing for equitable access to quality health care for all.

Summary Position Purpose

Working collaboratively with other teams across the organization, the **Research & Advocacy Officer** will play a key role in undertaking high quality research in health systems strengthening, health financing and health advocacy; assisting to develop & implement advocacy strategies; and ultimately, preparing policy submissions and initiatives. This will be done in the context of developing and promoting ARHR as a strong voice for women, children and adolescents' health and well-being.

Responsibilities

- Develop and implement ARHR's research and advocacy agenda in line with the strategic and operational plan
- Research, write and prepare papers, reports and submissions on relevant issues which contributes to ARHR's overall advocacy goal
- Prepare policy papers, briefings and position papers to inform key stakeholders on issues with regard to health systems strengthening, financing and well-being of target audiences
- Research and prepare policy papers, briefings and position papers to support the Executive Director's role of representing ARHR at conferences, meetings and others
- Analyze and assess relevant new and emerging policy and budget papers on health and its related for advocacy purposes
- Contribute to proposal writings and concept development by providing evidence and information to support the process
- Track and analyze global and national policy and advocacy environment, making strategic recommendations for opportunities for advocacy and key engagements
- Support the organization and management of events, meetings and campaigns to ensure the implementation of the research and advocacy plan
- Support and contribute to the development of the capacity of member organizations to generate materials and conduct other desk-based research and policy analyses and provide strategic support to same
- Support the implementation of a MEL system to track the output, outcomes and impact of ARHR's research and advocacy work

- Be abreast and up to date with key issues related to the research and advocacy work of ARHR including monitoring of related activities of member organizations
- Identify and participate in networks in established ARHR's priority areas with relevant stakeholders and partners; providing salient information on ARHR's work as and when necessary
- Support the design of initiatives to build the capacity of member organizations to more effectively engage in advocacy and strengthen linkages with key advocacy stakeholders/ partners
- Undertake other duties & responsibilities within the scope of the role as may be directed

Skills and Abilities

- Knowledge or demonstrable interest in maternal, newborn, adolescent health and health systems strengthening.
- Good understanding of the global and national health policy environment
- Demonstrated knowledge & experience in outcomes measurement, evaluation frameworks & research
- Experience in government relations, knowledge of the mechanisms of government and political processes and an ability to advocate effectively with decision makers
- Experience conducting policy analysis and synthesizing technical information and materials for decision making for advocacy actions
- Ability to develop and maintain strong working relationships with key internal and external stakeholders
- Ability to foster links, in collaboration with the Executive Director, with relevant partners and key stakeholders including government agencies, officials, parliamentarians, funding bodies, etc in order to develop and maintain advocacy networks and a research base
- Strong interpersonal skills & a proven track record in working collaboratively with a range of stakeholders to achieve outcomes
- Ability to build the organizations profile through the establishment and maintenance of research partnership with external organizations
- Demonstrated experience and skill in developing & writing research and advocacy outputs, including the ability to develop an evidence-based understanding of relevant issues
- Strong presentation, training and facilitation skills

Qualifications

- Masters in Social Science, Public Health, Development Studies, Public Policy or related field
- At least three (3) years' work experience implementing research and advocacy initiatives in a not-for-profit/ non-governmental organization

Application process

Applicants should submit a cover letter outlining their interest in the position, a CV with a copy of academic qualifications to contact.us@arhr.org.gh by 23rd September, 2022